# STATE OF RHODE ISLAND DEPARTMENT OF CHILDREN, YOUTH AND FAMILIES

### PUBLIC NOTICE OF PROPOSED RULE-MAKING

In accordance with Rhode Island General Law (RIGL) 42-35 and 42-72-5, notice is hereby given that the Department of Children, Youth and Families proposes to amend the following DCYF rule:

#### RESIDENT EDUCATIONAL PROGRESS REPORTS

This rule, formerly entitled Education: Student Progress Reports, is being amended in compliance with the federal court order relating to RI Training School residents, the accreditation standards of the American Correctional Association (ACA) for Juvenile Training Schools and Juvenile Detention Facilities, the accreditation standards of the Correctional Education Association, and the opening of new facilities. The rule is amended to provide comprehensive direction to educational staff on reporting resident progress including portfolios, conferences with parents/care givers and report cards. The previous version of this policy, refiled 1/5/07, is superseded by this amended version.

In the amendment of this rule, consideration was given to the following: (1) alternative approaches and (2) overlap or duplication with other statutory and regulatory provisions. No alternative approach or duplication or overlap was identified based upon available information.

This amended rule is accessible on the R.I. Secretary of State's website (<a href="http://www.sec.state.ri.us/ProposedRules/">http://www.sec.state.ri.us/ProposedRules/</a>) and the DCYF website (<a href="http://www.dcyf.ri.gov">http://www.dcyf.ri.gov</a>) or available in hard copy upon request (401-528-3685). Interested persons should submit data, views or written comments by July 26, 2010 to Susan Bowler, Administrator for Families and Children, Department of Children, Youth and Families, 101 Friendship Street, Providence, RI 02903 (<a href="mailto:Susan.Bowler@dcyf.ri.gov">Susan.Bowler@dcyf.ri.gov</a>).

In accordance with RIGL 42-35-3, an oral hearing will be granted if requested by twenty-five (25) persons, by an association having at least twenty-five (25) members. A request for an oral hearing must be made within thirty (30) days of this notice.

## **Education:** Resident Educational Student Progress Reports

Rhode Island Department of Children, Youth and Families Division of Juvenile Correctional Services: Training School

Policy: 1200.1729

Effective Date: June 14, 2004 Revised Date: Version: -24

The Education Program administration and educational staff-provides progress reports to resident students and parents/legal guardians to promote a process of continued evaluation of studentresident performance. This process is the most effective means of informing the student and his/her parent/guardian about progress and of providing a catalyst for change in performance. The Progress Reportpurpose and objectives of the Education Program Sreporting system-are:

- RTo reflects the mission of the Education Program;
- PTo provides information and opportunity for parents and teachers to work together;
- Offers To provide knowledge to hat will help parents understand the needs and progress of their child;
- <u>ITo indicates</u> specific progress in meeting the objectives of the individual course or curriculum and establishesing a written record of this progress;
- <u>PTo provides</u> information about the <u>resistudent</u>, judges the quality of the <u>residetudent</u>'s work and provides a basis for instructional planning; and
- MTo motivates and helps the residentstudent to improve his or her own work.

### Related Procedures...

**Education:** Resident Educational Student Progress Reports

**Related Policy** 

Educational Planning for and Transition of Adjudicated Residents
Incentive System – Point and Levels
Behavior Report
Major Discipline Review

### **Education:** Resident Educational Student Progress Reports

Procedure from Policy 1200.1729: Education: Resident Educational Student Progress Reports

- A.The Clinical Coordinator or his/her designee chairs and facilitates a multidisciplinary Individual Treatment Plan (ITP) meeting within thirty (30) days of a resident's adjudication.
- B.Multidisciplinary team includes the Unit Manager, the Clinical Social Worker, a member of the educational staff, as well as other resource personnel or treatment team members, as appropriate and a member of the medical staff.
- C.The Clinical Coordinator or his/her designee will facilitate the presentation of the following information:
  - 1.Social history
  - **2.**Educational Information
  - 3.Behavioral observations
  - 4. Medical history
  - 5. Psychological, psychiatric and neurological reports (If applicable)
  - 6. Any other information that may be relevant to developing the ITP.
- D.During the ITP meeting all treatment and/or service goals are established, including educational goals.

  A schedule is then established to review the resident's progress every two months thereafter, until the time of release.
- A. Resident educational progress is monitored and supported in conformance with DCYF Policy 1200.1716, Educational Planning for and Transition of Adjudicated Residents.
- B. \_\_\_The process of reporting a <u>residentstudent</u>'s progress-subsequent to the ITP includes but is not limited to the following:
  - 1. Regularly scheduled conferences with parents and/or legal guardians;
  - 2. Written reports issued to parents and/or legal guardians delineating the studentresident's achievement:
  - C.The results of standardized academic achievement tests with appropriate explanation to allow the parents and/or legal guardians to interpret the results; and

  - 2.Bi-monthly reviews (BMR);
  - 3. Family Court reporting requirements.
  - <u>E.4.</u> <u>Education staff maintains Aa</u> portfolio that containings records of the studentresident's participation in the program. The information is used to review the student's progress during the BMR. It is also used as a resource during the student's Transitional Planning Meeting conducted prior to the student's release from the RITS.
- F.Each month teachers receive a computer generated list of students whose progress is scheduled for a BMR for that month. Based on that list, they review and update the following information that is used at the time of the review:
  - 1. The educational goals and objectives that are indicated in the ITP;
  - 2.The Teacher Input Sheets;
  - 3. The Competencies Lists and;
  - 4.Behavior reports (Point Scores and Disciplinary Reports) as applicable.
- C. Paragraphs A and B are consistent with Correctional Education Association Standards 32 and 40 42.